

**City of Selah
Council Minutes
of
July 22, 2003**

Regular Meeting
Selah Council Chambers
115 West Naches Avenue
Selah, WA 98942

A. Call to Order Mayor Bob Jones called the meeting to order at 4:00pm.

B. Roll Call

Members Present: Ron Deatherage, Keith Larson, Pete McNew, Allen Schmid, Herb Schmidt, Scott Smeback

Members Excused: Jerry Kobes

Staff Present: Frank Sweet, City Supervisor; Bob Noe, City Attorney; Rick Gutierrez, Police Chief; Jerry Davis, Fire Chief; Joe Henne, Public Works Director; John Gawlik, Code Enforcement/Building Inspection Officer

C. Pledge of Allegiance

Councilman Schmid led the Pledge of Allegiance.

D. Agenda Changes

Mayor Jones enumerated the following Agenda changes:

Item G – 2 (b) Letter from Suzann McFeat Regarding Water Department Employees (Included in the packet, but omitted from the Agenda)

Item H - 1 Proclamation – National Night Out

Change Item G – 2 (a) Letter from Yakima County Auditor Corky Mattingly re: Primary Ballot by Mail to New Business Item K - 1

Councilman Schmid asked to remove Item M – 3 from the Consent Agenda.

E. Public Appearances

a. Special Presentation

Mayor Jones introduced the City of Selah's new City Attorney, Bob Noe, to the Council Members.

Councilman Herb Schmidt presented the Mayor and Council with a special acknowledgment from Sam Reed, Washington Secretary of State, on behalf of the Washington Territorial Commission, in recognition of Selah's pivotal role in the history of Washington as part of the sesquicentennial of the Territory of Washington.

Administrative Assistant Julie Gray presented Mayor Jones with a plaque from the Yakima Valley Community Band, thanking Mayor Jones and the City of Selah for their sponsorship and support of band concerts in Selah. The first summer concert in Selah will be held Thursday, July 24.

F. Getting To Know Our Businesses

Chief Gutierrez reported that he met with the Council committee comprised of Councilmen Schmidt, Schmid and Kobes who recommended that the Council adopt identification cards for the Council and City employees. He explained that each department could have its own color and its own template, allowing the department to add personnel. There would be an initial investment of \$50.00 per department, and cost about \$6-8 per card depending on the number in the department and the amount of information each department decides to include.

Councilman Schmid agreed, noting the cost would be minimal. He suggested having one person do all of the computer input. Councilman Schmidt moved and Councilman Schmid seconded to move ahead with ID cards for City Council Members and employees. By voice vote, the motion carried unanimously.

G. Communications

1. Oral
2. Written
 - a. Letter from Suzann McFeat Regarding Water Department Employees

Mayor Jones said it is great to get a letter praising the work City crews do. He asked Public Works Director Joe Henne to pass along his thanks to the crew.

H. Proclamations/Announcements

1. Proclamation – National Night Out

Mayor Jones read the Proclamation declaring Tuesday, August 5, 2003 as “National Night Out” in the City of Selah. He offered his services cooking hot dogs.

Officer Pauli Martin handed out a schedule for the evening and displayed a sample of the T-shirt attendees will receive. She asked willing volunteers to contact her.

Police Chief Gutierrez stated he is trying to arrange for a medevac helicopter to deliver Mayor Jones to the park.

Mayor Jones asked Councilman Scott Smeback to represent the City at state Legion tournament activities - Friday July 25 at the barbeque and then to throw the ball out Saturday July 26 at the final game. Councilman Smeback agreed to serve.

I. Consent Agenda

All items listed with an asterisk (*) were considered as part of the Consent Agenda.

- * 1. Approval of Minutes: June 24, 2003
- * 2. Approval of Claims & Payroll – Claims check nos. 41206 - 41302 for a total of \$163,967.99, Claims check nos. 41303 – 41384 for a total of \$127,155.09, Payroll checks nos. 51374 - 51480 for a total of \$128,539.89 and Payroll checks nos. 51481 - 51660 for a total of \$139,754.63.

Mayor Jones read the Consent Agenda as amended.

Councilman Schmid moved and Councilman McNew seconded to adopt the Consent Agenda as read. By voice vote, the motion carried unanimously.

J. Public Hearings

K. New Business

- b. Letter from Yakima County Auditor Corky Mattingly re: Primary Ballot by Mail

City Supervisor Frank Sweet explained that the Auditor's request would have the primary held through a mail only ballot. He stated that the City of Selah has 2,902 registered voters, 1,421 (49%) of whom vote by mail or absentee ballot. He stated there will be no issues on Selah voters' primary ballots, only candidates.

Councilman Deatherage moved and Councilman McNew seconded to approve the Resolution Authorizing and Approving that the Yakima County Auditor conduct the September 16, 2003 Primary by Mail Ballot. Roll was taken. Councilman Smeback – yes; Councilman Schmidt – yes; Councilman Schmid – yes; Councilman McNew – yes; Councilman Larson – yes; Councilman Deatherage – yes. Motion carried unanimously.

L. Old Business

M. Resolutions

- 1. Resolution Authorizing the Mayor To Sign the Final Plat No. 98-3 Known as "Eagle Ridge" Phase I

Public Works Director Joe Henne introduced this item noting the plat at the end of 7th Avenue has been completed by developer Carl Torkelson, and the final inspection has been done.

Councilman Schmid moved and Councilman Larson seconded to approve the Resolution Authorizing the Mayor To Sign the Final Plat No. 98-3 Known as "Eagle Ridge" Phase I. Roll was taken. Councilman Smeback – yes; Councilman Schmidt – yes; Councilman Schmid – yes; Councilman McNew – yes; Councilman Larson – yes; Councilman Deatherage – yes. Motion carried unanimously.

- 2. Resolution Authorizing the Mayor To Sign the Outside Utility Agreement (OUA) between the City of Selah and Selah Covenant Church

City Supervisor Frank Sweet introduced the Outside Utility Agreement noting it had been modified specifically to the request of Selah Covenant Church to purchase property on McGonagle next to the Selah Little League fields. He requested support of the Council.

Attorney Mark Fickes thanked the City for working with the Selah Covenant Church to get this project accomplished.

Councilman Schmidt moved and Councilman Deatherage seconded to approve the Resolution Authorizing the Mayor To Sign the Outside Utility Agreement between the City of Selah and Selah Covenant Church as soon as the Church owns the property.

Councilman Schmid asked if this area will remain in the higher pressure zone. Public Works Director Joe Henne stated he had reviewed easements in Zone 3 near the end of Viewcrest Drive, and will procure an easement from Roy Sample from there to Weems Way. That should result in a flow of about 32 gallons per minute. He noted the sewer line will run to a lift station near the Little League concession stand.

Roll was taken. Councilman Smeback – yes; Councilman Schmidt – yes; Councilman Schmid – yes; Councilman McNew – yes; Councilman Larson – yes; Councilman Deatherage – yes. Motion carried unanimously.

3. Resolution Authorizing the Mayor To Sign the Right of Way Easement for Pacific Power across a Portion of the City's North Wenas Property (Marudo) near the New Credit Union Building

City Supervisor Frank Sweet stated this easement would carry power from the pole by Selah Gym Kids to the new Credit Union building. He stated this will authorize underground utilities only.

Councilman Schmid asked for clarification about the restriction to underground power. He stated he could not see the language that would create this restriction. The City Attorney stated he will shape this language prior to signing.

Councilman Larson moved to approve the Resolution Authorizing the Mayor To Sign the Right of Way Easement for Pacific Power across a Portion of the City's North Wenas Property (Marudo) near the New Credit Union Building with the stipulation that the City Attorney will add verbiage to ensure that utilities will only be underground. Councilman Deatherage seconded. Roll was taken. Councilman Smeback – yes; Councilman Schmidt – yes; Councilman Schmid – yes; Councilman McNew – yes; Councilman Larson – yes; Councilman Deatherage – yes. Motion carried unanimously.

N. Ordinances

1. Ordinance Amending Certain Sections of Selah Municipal Code 11.19, Flood Damage Prevention

City Attorney Bob Noe stated that FEMA identified changes which should be made in City Code to be in line with their regulations for flood prevention. He explained the changes are mostly to provide language which reflects technical changes. He noted that if the City's ordinance doesn't reflect FEMA's, it might mean the City would be ineligible for flood insurance.

Councilman Larson moved and Councilman Deatherage seconded to approve the Ordinance Amending Certain Sections of Selah Municipal Code 11.19, Flood Damage Prevention. Roll was taken. Councilman Smeback – yes; Councilman Schmidt – yes; Councilman Schmid – yes; Councilman McNew – yes; Councilman Larson – yes; Councilman Deatherage – yes. Motion carried unanimously.

O. Communications

1. Oral

P. Reports/Announcements

1. Mayor
2. Council Members
3. Boards
4. Departmental
 - a. Selah Municipal Court Monthly Report – June 2003
 - b. Police Department Monthly Report – May 2003
 - c. Police Department Monthly Report – June 2003

Fire Chief Jerry Davis reported he and his department have been busy with wildland fires. He noted his crews have lots of hours in. He stated his quarterly report will be in the next Council packet.

City Supervisor Frank Sweet reported that Mayor Jones will attend the Columbia River Inter-Tribal Fish Commission Spirit of the Salmon Awards Gala Saturday July 26, 2003 in Portland, OR. He will receive an award on the City's behalf.

Councilman Herb Schmidt referred to Police Chief Rick Gutierrez's report, noting Part 1 crimes are down from last year. He complimented the Chief and his department.

Councilman Allen Schmid reported he has heard lots of positive comments on the Police Reserve scooters.

City Attorney Bob Noe noted he is enjoying his tenure here so far.

Police Chief Rick Gutierrez noted he's glad to have the Mayor back and will let him know when chopper ride is available.

Parks & Recreation Director Jeff Hagler reported the pool has been busy. He praised his summer crew, noting the Yakima County Health Dept inspected the pool recently and they got a clean bill of health. He further reported the Water Carnival tonight from 6 to 8pm.

Mayor Jones said it is good to be back. He reported he got a clean bill of health after his recent surgery.

Q. Executive Session

(No Executive Session was held)

R. Adjournment

Council Member Schmid moved and Council Member Larson seconded that the meeting be adjourned. With voice vote, the motion passed unanimously. The meeting adjourned at 4:50pm.

Robert L. Jones, Mayor

Ronald Deatherage, Council Member

(Excused)

Gerald Kobes, Council Member

Allen Schmid, Council Member

Scott Smeback, Council Member

ATTEST:

Dale E. Novobielski, Clerk/Treasurer

Keith Larson, Council Member

Peter McNew, Council Member

Herb Schmidt, Council Member